



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

DEC 21 2023

Lillian Martinez
Mercommbe, Inc.
2101 Estes Avenue
Elk Grove Village, IL 60007-5419

RE: CONTINUATION OF CERTIFICATION

Dear Ms. Martinez:

We are pleased to inform you that Mercommbe, Inc. continues to be certified as a **Minority-Owned Business Enterprise ("MBE")** and **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This recertification is a continuation of your previous certification which expired **October 15, 2023** and will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 calendar days before your annual anniversary date of October 15th**.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit 60 calendar days before your anniversary date of October 15th**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

You shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE/WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;

- Notify the City of any changes affecting your firm's certification **within 10 days** of such change.

You have an obligation to cooperate with the City with any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

If you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

423610 – Electrical Apparatus and Equipment, Wiring Supplies, and Related Equipment Merchant Wholesaler

423690 – Other Electronic Parts and Equipment Merchant Wholesaler

Your firm's participation on City contracts will be credited only toward **MBE/WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/fn



Certification: View

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Vendor Information

BUSINESS NAME	Mercommbe Inc.
SYSTEM VENDOR NUMBER	20069215
PRIMARY OWNER'S NAME	Ms. Lillian Martinez
ETHNIC GROUP	Hispanic/Latino
GENDER	Female

Certification Information

CERTIFYING AGENCY	City of Chicago
CERTIFICATION TYPE	MBE - Minority Business Enterprise
EFFECTIVE DATE	8/4/2026
RENEWAL DATE	10/15/2027

Contact Information

MAIN COMPANY EMAIL	lillian@mercommbe.com
MAIN PHONE	847-290-0368 Ext. 102
MAIN FAX	847-290-0365
MAIN COMPANY WEBSITE	https://www.mercommbe.com

Addresses

PHYSICAL ADDRESS	2101 Estes Avenue Elk Grove Village, IL 60007-5419 [map]
MAILING ADDRESS	2101 Estes Avenue Elk Grove Village, IL 60007-5419 [map]

Business Capabilities

BUSINESS CERTIFIED FOR	423610 Electrical Apparatus and Equipment, Wiring Supplies, and Related Equipment Merchant Wholesalers 423690 Other Electronic Parts and Equipment Merchant Wholesalers	
FULL DESCRIPTION OF CAPABILITIES/PRODUCTS	423610 Electrical Apparatus and Equipment, Wiring Supplies, and Related Equipment Merchant Wholesalers 423690 Other Electronic Parts and Equipment Merchant Wholesalers	
COMMODITY CODES	NAICS 423610	Electrical Apparatus and Equipment, Wiring Supplies, and Related Equipment Merchant Wholesalers (More)
	NAICS 423690	Other Electronic Parts and Equipment Merchant Wholesalers (More)

Owner Ethnicity and Gender

ETHNIC GROUP	Hispanic/Latino
GENDER	Female
DBE ETHNIC GROUP	Hispanic American

Location

COUNTY	Cook (IL)
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Additional Information

WARD	N/A
COMMUNITY AREA	N/A
QUALIFIED INVESTMENT AREA	N/A

Letters & Certificates

View	Letter Type	Format	Date Sent	Viewed In System By Vendor
View	Approval Letter	Email	8/4/2026	-

Certification List

Certification: View

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Vendor Information

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SYSTEM VENDOR NUMBER	20069215
PRIMARY OWNER'S NAME	Ms. Lillian Martinez
ETHNIC GROUP	Hispanic/Latino
GENDER	Female

Certification Information

CERTIFYING AGENCY	City of Chicago
CERTIFICATION TYPE	WBE - Women Business Enterprise
EFFECTIVE DATE	8/4/2026
RENEWAL DATE	10/15/2027

Contact Information

MAIN COMPANY EMAIL	lillian@mercommbe.com
MAIN PHONE	847-290-0368 Ext. 102
MAIN FAX	847-290-0365
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Related Letters & Certificates

These communications are saved to a related record.

View	Cert Type	Letter Type	Format	Date Sent	Viewed In System By Vendor
View	MBE	Approval Letter	Email	8/4/2026	-